

Belle Etoile Academy of Dance Risk Assessment - COVID-19 - September 2020 Autumn Term



Hazard Description	Consequences	Level of Risk	Who is at Risk	Controls	Responsible
Spread of COVID-19	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> · Thorough COVID-19 procedure in place to minimise risk of infection including the use of small groups that do not cross-infect · No parents/carers allowed on site · Staff have studied guidance and aware of precautions that need to be taken · No one with COVID-19 or suffering symptoms allowed on site (signed declaration) · Deep cleaning arrangement with Church Lane Community Centre; staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning · Use of large hall with restricted numbers · All indoor spaces used well ventilated · All equipment either bought and used for one group alone, or thoroughly cleaned between groups by staff 	All staff, students and their parents/guardians
Students not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> · Student's fully briefed on new 'rules' they must follow both before joining and upon arrival at site · Students who are continually unable to follow procedure asked to leave course · Child-friendly visual prompts around the centre to support social distancing such as spots for standing on 	All staff, students and their parents/guardians
Teachers not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> · Teachers fully briefed on procedure before course begins and every day · Management staff constantly ensure procedure is followed, and contingency plans for teachers who struggle to uphold procedure. 	Staff and Management
Spread of COVID-19 through Physical Activity including	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> · Increased Social distancing measures implemented (2m minimum) 	Staff and Management

dance and high-energy games				<ul style="list-style-type: none"> Regular rest and water breaks controlling students heart rates and breathing 	
Spread of COVID-19 through Singing	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> Government advice to avoid all singing and chanting No singing permitted on site 	Staff and Management
Spread of COVID-19 through Drama Activity/Shouting	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> Government advice to avoid all activity that increases speaking voice above a normal volume Projection within drama not encouraged Games played will not result in a volume increase from children Teachers will ensure they only use a speaking voice, and will make sure music is lowered so their instruction can be heard Children reminded not to raise voices. 	Staff and Management
First Aid, Medical or Isolation	Spread of Virus	Medium	All Users	<ul style="list-style-type: none"> PPE to be worn if social distancing must be reduced to provide first aid or medical intervention Staff member chaperoning any student, for example to use the toilet, must socially distance and children need to use the toilet on their own 	Management
Loss of staff due to illness	Loss of management capabilities. Lessons cannot go ahead as planned	Medium	Management Staff, All Users	<ul style="list-style-type: none"> Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business Staff wellness checks and signed declaration Use of cover teachers and deputies. Management able to cover classes 	Management

Risk Assessment Written by: Carly Jones, September 2020

Date for Review: In the event of Covid Guidelines being updated, or any changes in risk arise.